

Principal Visit Checklist

School Information

SCHOOL NAME _____ Enrolment _____

Principal Name _____ # of Classrooms in School _____

FACILITY USE FORM (Y/N) _____ If Y, Give to Who _____

PTA/PTO President Name & Email _____

- **Welcome & Thank You**
- **Gift – Token of appreciation**

Sign-Up-Night (SUN) Information

SUN Date _____ Time _____ Location _____

Scout Talks (Y/N) & Date _____ If Y, Arrival time _____ Invites OK (Y/N) _____

1st Flyer Date _____ Flyers Go Home Day _____ Give to Who _____

2nd Flyer Date _____ WHO WILL LET YOU IN SCHOOL AT S.U.N. _____

Partners in Education - Use your Partners in Education card. (PIE Card)

- Scout Talk types
 - Classroom to Classroom is fast and easy, less than 3 minutes per class.
 - Specials / GYM – allows us the opportunity to teach something (flag program)
 - Lunch – Can be hard to connect with students
 - Others – These methods are disruptive / Don't allow us to connect with the students.

Advertisements

Yard Signs (Y/N) _____ Where _____ How Long _____

Marquee (Y/N) _____ Who to Notify _____

Stickers for Students (Y/N) _____

Primary Serving Unit

Unit # _____ Charter Org. _____ Pack Meeting Day _____

Primary Contact Name _____ P.C. Phone # _____

Service Project Opportunities _____

Submit Information to: shac.org/principal-visit.

Resources: shac.org/recruiting