

2024 Phoenix District Cub Scout Day Camp Parent Manual



**Camp Location: Bammel Church of Christ, 2700 Cypress Creek Parkway (FM 1960),
Houston, TX 77068**

Camp Times: Monday June 17 – Friday June 21, 2024

Dear Cub Scouts Parents,

Thank you for signing up your children to be a part of the Phoenix District 2024 Cub Scout Day Camp! Your child will spend the week with us enjoying the outdoors, working on Cub Scout Adventure Belt Loops and other awards, learning how to shoot Archery, BB Guns, and Wrist Rocket Slingshots in a safe way at our Shooting Ranges, Fishing, playing large-group games and participating in a Raingutter Regatta, doing arts and craft activities, learning Scout skills, performing skits and songs, enjoying visits from special guests, and competing in our Outdoor Adventure Olympic Events!

Kevin Renfro

2024 Phoenix Cub Scout Day Camp – Camp Director

daycampphoenix@gmail.com

Here's what you need to know to help you and your Cub Scouts have a great Day Camp Experience:

Preparing for Day Camp:

1. Make sure you are registered and have paid for Day Camp. Your Cub Scout should be registered for the rank / grade level that they will be in the Fall of 2024 school year.
2. If your Cub Scout will be a TIGER, then an adult partner must be present with them for the entire week – that adult should also be registered and paid and have YPT Training.
3. **Our Day Camp Registrar has scheduled pickup dates and times for you or your Pack representative to turn in BSA A/B Medical Forms (MANDATORY for everyone present at Camp) and pickup Day Camp T-Shirts and Car Tags in advance of camp. The Car Tags are needed for each car that will pick up or drop off kids if car-pooling. **No T-Shirts or Tags will be given out unless Med Forms have been turned in first!****

Medical Form Turn-In / T-Shirt Pickup Day: Wednesday 6/12, from 6-8 pm, at T87 Scout Hut (6410 Spring Cypress Rd, near T.C. Jester). Backup time is at Camp Setup at Bammel Church of Christ on Sunday 6/16 between 2-4 pm. We will also have medical form drop-off locations at:

20710 Stillhaven Rd, Spring, TX 77379 (Kevin Renfro – Camp Director - front porch box)

Keep an eye on our website and your email inbox for pickup time changes.

4. **Each individual present at Day Camp must have a completed and current BSA Medical Form (parts A/B), with copy of insurance card attached.** The medical form information should include the date of the last Tetanus shot (must be within 10 years). These should be turned in in advance to your Pack Day Camp Representative or at the T-Shirt pickup day.
5. Any adult participating in Day Camp must have completed the BSA online YPT Training (and be current).
6. All campers (Cub Scouts) should be officially registered as a member of the BSA.

What to Bring / Wear to Day Camp:

1. **Each camper MUST wear their Day Camp T-Shirt each day !!!!**
2. All **AOL** Scouts are encouraged to bring a camp chair to Camp. Not required for other ages.
3. Each camper should bring their Day Camp string backpack and water bottles each day (these will be provided to campers at Camp on Monday morning). The backpack can be used to hold belongings.
4. Each camper needs to bring a non-perishable lunch (doesn't require refrigeration). See the LUNCH section later for ideas.
5. Each camper must wear closed-toed shoes to camp.
6. All items should be labeled with the camper's name, Rank level, and Pack number. See the LIST below for more items that you should have.
7. Campers should bring cash for the Trading Post. Put it in an envelope with your Scout's name, Rank, Pack #, and \$ amount enclosed written on it. They will turn in to the Trading Post on Monday or as soon as they bring it. See Trading Post section for more details.

LIST for EVERYONE:

- Camp T-Shirt (must be worn each day of camp !!!)
- Closed toe shoes—no crocs, five fingers, sandals, or flip flops
- Hat/sunglasses
- Camp Chair (for AOL Scouts)
- Camp water bottle & String Backpack (will be provided Monday)
- Sunscreen & bug spray (no aerosol spray sunscreen or bug spray)
- Poncho / Rain Gear
- Sack lunch (labeled with name) - non-perishable food items
- Non-carbonated drink to go with lunch (water is available)
- Snacks (Pre-Scouts - 2 snacks per day)
- Cash in envelope for Trading Post (Bring Day 1 to fund your Trading Post account)
- Bandana/small towel (optional) - helps identify your unit and can be used to cool off

ALL KNIVES, AXES, TOYS, AND ELECTRONICS OF ANY KIND SHOULD BE LEFT AT HOME

ARRIVAL & DROP-OFF at DAY CAMP:

1. Camp starts at 8:00 each morning. Please arrive for drop-off at 7:45. **On the first day (Monday 6/17), aim for 7:30 as check-in on day 1 will take a little longer.**
2. Campers of families that are NOT volunteering and working at Day Camp will be dropped off in a car-pool line (marked with cones). Please **do not park** and walk your youth to the pavilion. **Parents should have their Day Camp Parking Tag displayed on their car for drop-off / pick-up.**
3. Make sure your child has all the items they need before you leave (T-Shirt, Backpack, Camp Chair, Lunch, Water Bottle, hats, sunscreen, \$ for Trading Post, any other items listed above).
4. Each camper will be directed to their RANK level area, where they will check in with their Den Leader / Den Walker. They will get an ID Card which they must wear all day at Camp.
5. Day Camp staff WILL CALL parents of registered campers and adult volunteers who are not checked-in by the start of the first session. If you know you won't be there, call the Hotline – you can leave a message.

PICKUP & DEPARTURE from DAY CAMP:

1. Camp ends at 3:00 each afternoon. Please arrive for pickup no earlier than 2:50. **Parents should have their Day Camp Parking Tag displayed on their car for drop-off / pick-up.**
2. Campers will be dismissed once closing ceremony is completed. Campers should let their Den Leaders / Den Walkers know that they are leaving once their ID # is called out and should not leave until it is called out.
3. Make sure your campers take home everything they came with.

Note: Campers should not leave camp during the day, but, if necessary, they must be checked out and under the supervision of an authorized adult. Please notify camp staff ahead of time to have your camper ready at the Pavilion. Campers must check in and out with Camp HQ if they arrive late or depart early – they may only leave with adults that are listed on their registration.

Please inform the staff of any expected absences or late arrivals (CALL HOTLINE)

DAY CAMP HOTLINE NUMBER IS 346-645-0363

TRADING POST

- The Trading Post offers an assortment of items for sale. Scout Stuff, handicraft kits, snacks, drinks, and other items will be available. Many items will match this year's OUTDOOR ADVENTURE Theme. Items will typically be between \$0.25 and \$6.00.
- Money for a trading post account will be collected the first day of camp. Send cash (no coins, please) in an envelope with your Cubs name/rank and \$ amount enclosed written on it. Scouts will be able to add money to their account during check-in throughout the week.
- There will be no refunds for money not used.
- Campers will be allowed to visit the Trading Post daily! A Trading Post Price List will be emailed to parents before camp starts.
- Jungle deliveries are limited, so items at Trading Post may not be restocked if we sell out.

MEDICATION

All prescription and non-prescription medication must be submitted to the Camp Health Officer for storage at the First Aid Station. All medication must be in the original prescription bottle and have the camper's full name on it. A Scout, or their den walker, must carry their own Epi Pen and/or rescue inhalers. All medications will be returned at the end of camp. Refrigerated storage will be available if needed. Scouts with EpiPens or Inhalers should check in with the Camp Health Officer, and then will be responsible to carry these items themselves.

If your child is typically on medication, don't use the week of Day Camp to go on a "Medication Vacation" – this can negatively impact their Day Camp experience.

NOTE: Contact our Camp Health Officer if you have any medical related questions

MEDICAL SERVICES

A First Aid Station is located at camp HQ and is staffed by a Camp Health Officer (RN / MD) and personnel trained to handle minor accidents and illnesses. Special arrangements for the treatment of more serious cases have been made with local facilities.

MEDICAL FORMS

Medical forms Parts A and B are REQUIRED. This includes a copy of your insurance card (front and back). The medical forms must be current within 12 months of the camp and signed by a parent or guardian. **No person may attend camp without a current medical form.** A complete immunization schedule is not required, only the date of the latest tetanus shot within the last 10 years is required.

GUESTS & VISITORS

- Due to security concerns, visitors are not encouraged at Day Camp. Any visitors must check-in and check-out with Camp Headquarters and will be required to submit their Driver's License ID, wear a Security vest, and must be accompanied by a staff member at all times. Any visits must be less than 30 minutes.
- If you want to see your kids at Camp, come volunteer to help work at Day Camp!
- Staff will actively monitor camp activities to insure only camp registered adults are interacting with campers. Every walker, staffer, Cub Scout, and sibling must wear his or her camp shirt with a nametag. This will ensure that we know who part of camp is and who is not. If for some reason a t-shirt/nametag is misplaced during the week, please come to the headquarters to obtain a replacement.

INCLEMENT WEATHER

During camp, if the weather becomes too dangerous to continue, Den Leaders / Den Walkers will be notified by staff to start contacting parents to have campers picked up. Since we have an indoor space this year, this is not likely. Please remain with your Den until all campers are picked up.

If you have any question as to whether camp will be held, call the hotline, camp director and/or follow the Phoenix District on Facebook or the web. We'll try to post on Facebook, and change the message on the Hotline, if we know in advance that Camp will be closed for the day.

Rain Outs – Our camp happens in June, so expect rain! Send your Scout to camp with rain gear because we will not cancel on account of a drizzle. We can move many activities inside if needed, except for range activities.

Camper Conduct / Rules and Regulations

BSA POLICY

The Boy Scouts of America has firm policies regarding a number of situations that could occur in camp. These are not debatable. Any staff member, adult volunteer leader, or camper unwilling to abide by these policies will not be permitted to remain in camp. All adults present at camp will have current completed YPT certification, and been through a background check.

CAMP GUIDELINES

- Always wear your camp t-shirt with your name tag.
- Always wear closed-toe shoes; no sandals or other open shoes. No crocs or five fingers.
- Always walk (only run when appropriate for game or sport).
- Always stay within the camp area - when in the woods for a station stay on the trails.
- Cub campers are asked to leave all electronics at home.
- Always throw trash in trash cans (or take it with you). This is consistent with the Leave No Trace BSA philosophy.
- Always stay with your designated group.
- Always respect the people around you.
- Use the Buddy System at all times.
- Always "Do Your Best".
- Always leave the wildlife alone. DO NOT feed the animals.
- Report any raccoons, bats, snakes, or sick looking/acting animals.

NON-PERISHABLE LUNCH IDEAS (don't require refrigeration)

- Trail Mix Jerky or Slim Jim
- PB&J sandwiches or Uncrustable sandwiches
- Tuna/Chicken Salad lunch kits
- Squeeze cheese
- Cheese & crackers packets (NOT Lunchables) Fruit: fresh, dried, or packaged
- Peanuts, cashews, walnuts, etc. (we do have Scouts with nut allergies please be aware)
- Canned chicken
- ABSOLUTELY no food deliveries, this includes Pizza for a Pack/Den.

CONTACT US:

Hotline: (Absence, Weather, Info): **346-645-0363**

Website: <https://phoenix.shac.org/day-camp>

Camp Email: daycampphoenix@gmail.com

Facebook: [@PhoenixDistrictSHAC](https://www.facebook.com/PhoenixDistrictSHAC)

DAY CAMP KEY STAFF:

Kevin Renfro	Camp Director	kevin.renfro@gmail.com	713-898-2350
Joseph Jensen	Program Director	jensen.joseph@gmail.com	651-747-6312
Katie Graham Nabid Ahmed	Camp Health Officers	killasandra@yahoo.com nabidahmed@hotmail.com	832-713-5393 281-814-5692
Tessa Waymire	Registrar	contessa@waymirenet.com	713-702-7810
Richard Satterfield	Quartermaster	richardsatterfiel@att.net	281-615-9087
Page Glave	Lead Range Master	apglave@gmail.com	832-764-3055
Aaron Babin	BSA District Executive	Aaron.babin@scouting.org	713-254-4914

2024 Phoenix District Cub Scout Day Camp

Bammel Church of Christ

- **Bammel Church of Christ**
2700 Cypress Creek Parkway
Houston, TX 77068
- Enter off FM 1960 (Cypress Creek Pkwy) at Fritz Oaks Place Traffic Light
- One-Way Traffic Flow to Drop-Off area at entrance to Teen Center Building. Traffic lanes will be marked by cones
- Parent Cars circle CCW around building and travel on west side of campus to FM 1960
- Cars must turn right (west) on FM 1960 to exit campus

