



## Volunteer Responsibilities Description **DISTRICT SCOUTING FOR FOOD CHAIR**

**Description:** Provides leadership to the district for the Scouting for Food campaign

**Goal:** To meet the district's Scouting for Food goals

**Responsibilities:**

- Accepts responsibility for the overall Scouting for Food program in the district.
- Creates enthusiasm for the project and promotes Scouting for Food at roundtable, district events, unit meetings, and through district social media and newsletter/email blasts.
- Encourages all units to participate sign-ups online at [shacbsa.org/scouting-for-food](https://shacbsa.org/scouting-for-food).
- Attends council Kick-off Training at October Council Coordinated on October 16, 2025 at the Cockrell Scout Center
- Works with the district commissioner staff and the district's public relations committee.
- Works with district volunteers to define territories to be covered, and by which units.
- Recruits additional support persons (Order of the Arrow and Venturers).
- Conducts the district Kick-off Meeting (which can be a part of an existing district meeting).
- Contacts the Scouting for Food unit leaders regularly to keep them updated and informed.
- Provides maps to the units of their assigned collection territory at January roundtables.
- Encourages and assists units in reporting collection results at [shacbsa.org/scouting-for-food](https://shacbsa.org/scouting-for-food)
- Distributes unit recognition items (to units who have reported outcome) -at the February and March district roundtables.



## **DISTRICT SCOUTING FOR FOOD MECHANICS**

The Scouting for Food program will be conducted by the districts of the Sam Houston Area Council on two weekends in early 2026. On January 24, 2026, units will distribute door hangers announcing project; on January 31, 2026, units return to the same locations to collect donated food from supporters.

This event takes a great deal of community support, planning, cooperation, desire, dedication, passion and volunteers to make Scouting for Food the largest single-day community food drive in the organization.

### **2026 Timeline for Success**

#### **Summer 2025**

#### **September/October 2025**

- Recruit district Scouting for Food Chairman.
- Generate excitement among units at roundtables, district activities and trainings, district social media, and district newsletters/email blasts.
- Encourage every unit to participate and ask units to register their participation online at [shacbsa.org/scouting-for-food](http://shacbsa.org/scouting-for-food)
- Develop a list of food banks, food pantries and other non-profit agencies within the district that can benefit from the district's Scouting for Food drive and confirm agency participation.
- Develop and define territories to be covered by which units.
- Attend Council Coordinated Committee Meeting – Scouting for Food Kickoff Meeting.

#### **October 16, 2025**

#### **November/December 2025**

- Contact units and secure participation. Ensure units register participation online at [shacbsa.org/scouting-for-food](http://shacbsa.org/scouting-for-food).
- Ensure units have a Unit Scouting for Food chair recruited.
- Recruit additional support (e.g., Order of the Arrow chapter, Venturers).
- Build excitement using Roundtables, district activities and trainings, website, and email blasts.
- December Roundtable:

- Complete unit participation commitments
- Distribute Unit Leader Kits

#### **January 2026**

- Attend January Roundtable:
- Finalize volunteer commitments
- Finalize and distribute plans and logistics to units
- Distribute supplies (e.g., door hangers, rubber bands) and give instructions, maps, collection territories, and drop off locations, and reporting instructions to units.

#### **January 24, 2026**

#### **January 31, 2026**

- Door Hanger Distribution Day: Scouts deliver door hangers to homes.
- Food Collection Day: Scouts collect food from homes and deliver to their assigned locations for use by the designated group.
- Ensure all units report quantity of food collected online at [shacbsa.org/scouting-for-food](http://shacbsa.org/scouting-for-food)

#### **February, March 2026**

- Attend Roundtable: Recognize volunteers and units.
- Evaluate the district's success and make recommendations to the district committee and council Scouting for Food chair on how to make the campaign more successful in the future.